

Nassau County
Department of Public Works

REQUEST FOR PROPOSALS

RFP NUMBER: PW-S82017-02D

The Nassau County Department of Public Works has issued a Request for Proposals (RFP) for professional services in connection with the following:

Bay Park / Village of East Rockaway Drainage Improvements – Final Design

Nassau County, under the auspices of its Department of Public Works (NCDPW) desires to procure a firm to advance existing 30% design plans to final, 100% completion in the form of design plans, specifications, cost estimates and bidding documentation for various check-valve and stormwater treatment devices, and drainage improvements to Lawson Avenue. This project is funded by and conceived through the NY Rising Community Reconstruction Program of the Governor's Office of Storm Recovery.

Proposal submissions regarding this project are due on or before 4:00 p.m. on **Wednesday, July 26, 2017** at the location specified within the RFP. No late proposals will be accepted.

Please note that this notice is not the Request for Proposals. An actual copy of the RFP may be obtained on the Nassau County website (<https://eproc.nassaucountyny.gov/MainBidBoard>).

An actual copy of the RFP can also be viewed free of charge, at the Nassau County Office of Minority Affairs (OMA), 1 West Street, 1st Floor, Mineola, NY 11501. Call OMA at 516-572-2240 and ask for Ms. Shelley Brazley, Project Director.

Proposals should only be submitted after careful examination of the complete RFP and its requirements. The selected firm will be required to provide proof of general and professional liability insurance in the minimum amounts of \$2,000,000 and \$2,000,000 per occurrence, respectively (refer to RFP for specific insurance requirements).

The successful Proposer shall be required to comply with the requirements of Local Law No. 14-2002, "Participation by Minority Group Members and Women in Nassau County Contracts," and 2-2016, "Participation of Service-Disabled Veterans in County Contracts." All Proposers should review the provisions of Appendix EE (included as an attachment to the RFP) which outlines the requirements of Local Law No. 14-2002. Technical proposals shall include information regarding the Proposer's plan to comply with Local Law No. 14-2002.

There will be a non-mandatory Pre-Proposal Conference and Networking Session on June 29, 2017 at 1:00 PM in the Ceremonial Room on the 2nd Floor of the Theodore Roosevelt Executive and Legislative Building, 1550 Franklin Avenue, Mineola, New York. Interested parties should contact Mr. Sean Sallie, AICP at Nassau County Department of Public Works at via email at ssallie@nassaucountyny.gov or at (516) 571-9342.

Any person with disabilities requiring special accommodations to participate in the non-mandatory Pre-Proposal Conference and Networking Session must contact Mr. Sallie no later than seven (7) days prior to the non-mandatory Pre-Proposal Conference and Networking Session.

Please pass along the information about the Pre-Proposal Conference and Networking Session to other interested parties and post it to your business website(s).

This project is made possible by a grant from the Housing Trust Fund Corporation (HTFC) (operating through the Governor's Office of Storm Recovery (GOSR)), which is funded through Community Development Block Grant – Disaster Recovery (CDBG-DR from the U.S. Department of Housing and Urban Development (HUD)). Accordingly, the attention of Proposers is called particularly to the requirements for conditions of employment to be observed under the Contract. This includes but is not limited to, Housing and Urban Development (HUD) Section 3, Executive Order 11246 – Equal Employment Opportunity, Minority and Women Business Enterprises (M/WBE), Affirmative Action, and all applicable laws and regulations of the Federal government and State of New York and bonding and insurance requirements.

M/WBE and Section 3 Businesses are encouraged to submit a bid proposal.

For the purposes of this procurement, the HFTC hereby establishes an overall goal of 30% for Minority and Women Business Enterprises (“M/WBE”) participation, 15% for Minority Business Enterprises (“MBE”) participation and 15% for Women Business Enterprises (“WBE”) participation.

The contract goals required for Section 3 Businesses and Residents are consistent with the percentages set forth in 24 CFR Part 135, subsection 135.30:

- 30% of the total number of new hires directly related to the GOSR CDBG-DR funded project should be Section 3 residents; and
- 10% of the total dollar amount of all construction contracts directly related to the GOSR CDBG-DR funded project should be awarded to Section 3 business concerns; or
- 3% of the total dollar amount of all non-construction contracts directly related to the GOSR CDBG-DR funded project should be awarded to Section 3 business concerns

All Proposers are requested to submit their proposed M/WBE Utilization Plan by completing the M/WBE Utilization Plan attached to the RFP as part of their proposal.

All questions regarding this RFP should be submitted, on or before July 10, 2017, to Mr. Sean Sallie, AICP, Planning Supervisor, Nassau County Department of Public Works via email at ssallie@nassaucountyny.gov or mail at 1194 Prospect Avenue, Westbury, NY 11590

Dated: June 26, 2017

By: Shila Shah-Gavnowdidas, P.E.
Commissioner of Public Works