



Incorporated Village of East Rockaway

Buildings Department

376 Atlantic Ave

P.O. Box 189

East Rockaway, NY 11518-0189

Tel: (516) 887-6310 • Fax: (516) 887-6311

Email: buildings@villageofeastrockaway.org

Site: www.villageofeastrockaway.org

Instructions for Filing a Plumbing Permit Application

Complete an *Application for a Plumbing Permit* form; supply all relevant information including names, addresses, and phone numbers of the owner and plumber. The application shall state an estimated construction cost. This application must be signed by the plumber.

A complete packet with all necessary information listed below must be submitted or the application will not be accepted.

We also need:

- A complete **Application for a Plumbing Permit** with all appropriate information.
- Two copies of the Floor Plans, **ONLY** if the Plumbing Permit is not associated with a Building Permit.
- There is a permit fee based on the fixture count and/or the type of fixtures being installed.
- Mechanical Permit when Applicable .
- A completed "**Contact Information**" form.
- A Photo ID of the plumber.

Insurance requirements for contractors:

A current Plumbing License along with copies of current certificates of insurance showing coverage for Liability and Workers' Compensation must be supplied (listing the Inc. Village of East Rockaway, 376 Atlantic Avenue, East Rockaway, NY 11518 as the Certificate Holder). NOTE: The Workers Compensation cannot be on an Acord Form. Only the certificate provided by NYS is acceptable.

APPLICATION FOR A PLUMBING PERMIT

Name of Plumber: _____ Address: _____

Name of Company: _____

Phone No.: _____

Please Note: A Copy of Plumber's Liability Insurance, Worker's Compensation Insurance (or waiver), a Current Plumber's License (This Village Reciprocates with the Tri-Town Agreement), and photo ID of the plumber Must be Submitted w/ this application.

Job Location: _____ Owners Name: _____

Phone No.: _____

Village Section: _____ Block: _____ Lot(s): _____

Owner's Address if Different: _____

Description of Work: _____

New Work: _____ Relocating: _____ Maintaining _____ Renovating: _____

Project Cost: _____

Fixture Count

	Outside	Cellar	1st Floor	2nd Floor	3rd Floor	4th Floor	Garage
Sink							
Toilet							
Tub							
Shower							
Wash machine							
Dryer							
Gas Boiler							
Gas HWH							
Oil Boiler							
Oil HWH							
Stove							
Pool heater							
BBQ							
Other: _____							

The undersigned hereby applies for a permit to install the above listed materials and fixtures, and agrees to comply with all provisions and requirements of the New York State Uniformed Plumbing Code, the Code of the Village of East Rockaway and the Nassau County Tri-Town Plumbing agreement.

Authorized Signature

Date



INCORPORATED VILLAGE OF
EAST ROCKAWAY

DEPARTMENT OF BUILDING, ZONING
AND CODE ENFORCEMENT
P.O. BOX 189
EAST ROCKAWAY, N.Y. 11518-0189
PHONE: (516) 887-6310
FAX: (516) 887-6311

John F. Felbinger
Superintendent of Buildings

Juan A. Garcia, P.E., C.F.M.
Village Engineer

CONTACT INFORMATION

Project Address: _____

Owner (or Owners representative): _____

Address: (if different from above) _____

Day Time Telephone Number: _____

E-mail address: _____

Architect/Engineer: _____

Address: _____

Telephone Number: _____

E-mail address: _____

General Contractor: _____

Address: _____

Telephone Number: _____

E-mail address: _____

Plumber: _____

Address: _____

Telephone Number: _____

E-mail address: _____

Electrician : _____

Address: _____

Telephone Number: _____

E-mail address: _____

Mechanical : _____

Address: _____

Telephone Number: _____

E-mail address: _____

Other: _____

Address: _____

Telephone Number: _____

E-mail address: _____