

INCORPORATED VILLAGE OF  
**EAST ROCKAWAY**

DEPARTMENT OF BUILDING, ZONING  
AND CODE ENFORCEMENT  
P.O. BOX 189  
EAST ROCKAWAY, N.Y. 11518-0189  
PHONE: (516) 887-6310  
FAX: (516) 887-6311

**John F. Felbinger**  
Superintendent of Buildings

**Juan A. Garcia, P.E., C.F.M.**  
Village Engineer

## **Instructions for Filing a Plumbing Permit Application**

Complete an *Application for a Plumbing Permit* form; supply all relevant information including names, addresses, and phone numbers of the owner and plumber. The application shall state an estimated construction cost. This application must be signed by the plumber.

A complete packet with all necessary information listed below must be submitted or the application will not be accepted.

We also need:

- A complete Application for a Plumbing Permit with all appropriate information.
- Two copies of the Floor Plans, ONLY if the Plumbing Permit is not associated with a Building Permit.
- There is a permit fee based on the fixture count and/or the type of fixtures being installed.
- Mechanical Permit when Applicable.
- A completed "Contact Information" form.
- A Photo ID of the plumber.

### Insurance requirements for contractors:

A current Plumbing License along with copies of current certificates of insurance showing coverage for Liability and Workers' Compensation must be supplied (listing the *Inc. Village of East Rockaway, 376 Atlantic Avenue, East Rockaway, NY 11518 as the Certificate Holder*). NOTE: The Workers Compensation cannot be on an Acord Form. Only the certificate provided by NYS is acceptable.

# APPLICATION FOR A PLUMBING PERMIT

Name of Plumber: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Company: \_\_\_\_\_

\_\_\_\_\_

Phone No. \_\_\_\_\_

\_\_\_\_\_

*Please Note: A Copy of Plumber's Liability Insurance, Worker's Compensation Insurance (or waiver), a Current Plumber's License (This Village Reciprocates with the Tri-Town Agreement), and photo ID of the plumber Must be Submitted w/ this application.*

Job Location: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

\_\_\_\_\_

Phone No. \_\_\_\_\_

Village Section: \_\_\_\_\_

Block: \_\_\_\_\_

Lot(s): \_\_\_\_\_

Owner's Address if Different: \_\_\_\_\_

Description of Work: \_\_\_\_\_

New Work: \_\_\_\_\_

Relocating: \_\_\_\_\_

Maintaining: \_\_\_\_\_

Renovating: \_\_\_\_\_

Project Cost: \_\_\_\_\_

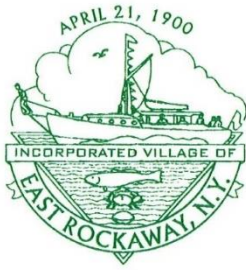
## Fixture Cost

	Outside	Cellar	1 <sup>st</sup> Floor	2 <sup>nd</sup> Floor	3 <sup>rd</sup> Floor	4 <sup>th</sup> Floor	Garage
Sink							
Toilet							
Tub							
Shower							
Wash Machine							
Dryer							
Gas Boiler							
Gas HWH							
Oil Boiler							
Oil HWH							
Stove							
Pool Heater							
BBQ							
Other:							

The undersigned hereby applies for a permit to install the above listed materials and fixtures, and agrees to comply with all provisions and requirements of the New York State Uniformed Plumbing Code, the Code of the Village of East Rockaway and the Nassau County Tri-Town Plumbing agreement.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



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Village Engineer

**CONTACT INFORMATION**

Project Address: \_\_\_\_\_

Building Permit No. \_\_\_\_\_

Owner (or Owners representative): \_\_\_\_\_

Address (if different from above): \_\_\_\_\_

Day Time Telephone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Architect/Engineer: \_\_\_\_\_

Address: \_\_\_\_\_

Day Time Telephone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

General Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

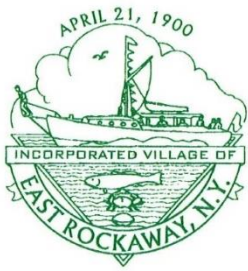
E-mail Address: \_\_\_\_\_

Plumber: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_



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Village Engineer

**CONTACT INFORMATION**

Electrician: \_\_\_\_\_

Address: \_\_\_\_\_

Day Time Telephone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Mechanical: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Other: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_