



INCORPORATED VILLAGE OF  
**EAST ROCKAWAY**

DEPARTMENT OF BUILDING, ZONING  
AND CODE ENFORCEMENT  
P.O. BOX 189  
EAST ROCKAWAY, N.Y. 11518-0189  
PHONE: (516) 887-6310  
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**John F. Felbinger**  
Superintendent of Buildings  
**Juan A. Garcia, P.E., C.F.M.**  
Village Engineer

**TEMPORARY STORAGE UNIT APPLICATION**

INSTRUCTIONS: This application shall be filled out in its entirety. Two fully detailed plot plans must accompany this application indicating where the storage unit is going along with the units' dimensions. It is the policy of this department to abandon and destroy, without notification, any application that has been left dormant by the owner or agent thereof for 90 days. All fees paid in relation to such an application will be non-refundable and non-transferable. One copy of permit (bearing the approval of the Building Department) shall be affixed to the storage unit. Please allow approximately one week for processing,

Office Use Only:  
Permit #: \_\_\_\_\_ Permit Fee: \$100 Dates: \_\_\_\_\_

OWNER		TEL #	
OFFICIAL ADDRESS PERMIT APL. FOR		ZONE	
CURRENT USE (ie. 1 family, 2 family etc..)		PROPOSED USE (ie. Converting to 1 family etc..)	
VILLAGE SECTION	VILLAGE BLOCK	VILLAGE LOT(S)	

	NAME	MAILING ADDRESS	TEL #
Manufacturer of the Storage Unit			
Homeowner			
Supplier of the Storage Unit			

Please Note: A Copy of the suppliers current Liability Insurance in the amount of \$100,000, and Worker's Compensation Insurance Must be Submitted w/ this application.

Intended Use of Storage Unit: \_\_\_\_\_

Physical description of unit including Length, Width and Height \_\_\_\_\_  
(maximum size of nine feet in height, ten feet in width or twenty feet in height.)

Dates unit will be placed on property (max 30 days) \_\_\_\_\_

Three fully detailed plot plans must accompany this application indicating where the storage unit is going along with the units' dimensions and setbacks (5' min setback.)

The owner of this building and the undersigned agree to conform to all applicable laws of the Village of East Rockaway, specifically § 288-90.2 Temporary storage units. Local Law #8 0/2007 *PERTAINING TO THE PLACEMENT AND USE OF TEMPORARY STORAGE UNITS.*

\_\_\_\_\_ states that he/she is authorized to make this application and that all Statements are true to the best of his/her knowledge and belief. (If corporation, give name of corporation and name, office, and address of its responsible officers).

\_\_\_\_\_  
Owner's Signature

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Applicant's Address Tel. #

§ 288-90.2 Temporary storage units. [Added 5-7-2007 by L.L. No. 8-2007]

- C. Permit required. No person shall place a temporary storage unit on any property in the Village unless the person that owns, rents, occupies, or controls the property first obtains a written permit from the Village Clerk to do so.
- D. Application; insurance fee.
  - (1) A property owner seeking a permit to place a temporary storage unit on his or her property must submit an application, on a form provided by the Village Clerk, which shall include, but not be limited to, the following information:
    - (a) The name and address of the applicant.
    - (b) The name and address of the supplier of the temporary storage unit.
    - (c) The name and address of the manufacturer of the temporary storage unit.
    - (d) The address of the property where the temporary storage unit will be located.
    - (e) The intended use for the temporary storage unit.
    - (f) A description or diagram of the location where the temporary storage unit will be placed on the property.
    - (g) A physical description of the temporary storage unit, including its physical dimensions.
    - (h) The dates when the temporary storage unit will be placed on the property.
  - (2) Applications shall be accompanied by an insurance certificate providing liability insurance in the amount of \$100,000 provided by the supplier of the temporary storage unit. Said insurance certificate shall indicate that the Village of East Rockaway is named as an additional insured party.
  - (3) Applications shall be accompanied by a fee of \$100 for a thirty-day permit.
- E. Duration; extensions. Permits to place a temporary storage unit shall be granted for a period of 30 days. At the expiration of the thirty-day period, applicants may seek to renew their permits for up to an addition 30 days for good cause shown, after which time the permit shall expire. Each property is limited to a maximum of two permits per calendar year, and a minimum of 15 days shall elapse between the end of one permit period and the beginning of another.
- F. Requirements for placement and use of temporary storage units. The following requirements shall apply to the placement and use of temporary storage units:
  - (1) It shall be unlawful for any person or entity to place or permit the placement of a temporary storage unit on property located within the Village without obtaining a written permit as provided above.
  - (2) Only one temporary storage unit shall be located on any one property at any given time.
  - (3) Temporary storage units shall be limited to a maximum size of nine feet in height, 10 feet in width or 20 feet in length.
  - (4) Temporary storage units shall not be located in any portion of the front yard, other than on a driveway or other paved surface. When placed on a driveway, temporary storage units must be placed at the farthest accessible point from the street. A temporary storage unit shall not be placed less than five feet from a property line.
  - (5) Temporary storage units are prohibited from being placed in or on public or private roadways or rights-of-way.
  - (6) Temporary storage units shall not be located in a manner that blocks the flow or obstructs the vision or sight of vehicles and pedestriané traveling on public or private roadways, sidewalks or parking lots.
  - (7) The applicant, as well as the supplier, shall be responsible for ensuring that the temporary storage unit is installed and maintained in a good and safe condition, free from evidence of deterioration, weathering, discoloration, graffiti rust, ripping, tearing or other holes or breaks, or in any way which might create a hazard to the general public or an unsightly condition on the property.
  - (8) Temporary storage units shall be conspicuously marked with the name and address of the supplier and have affixed thereon a copy of the written permit authorizing the placement of the temporary storage unit on the property.
  - (9) No temporary storage unit shall be used for habitable purposes or to store solid waste, construction debris, demolition debris, recyclable materials, business inventory, commercial goods for use other than at the property where the temporary storage unit is located (i.e., used for retail sales) or any other illegal or hazardous material. Upon reasonable notice to the applicant, the Village may inspect the contents of any temporary storage unit at any reasonable time to ensure that it is not being used for any prohibited purpose.
  - (10) A temporary storage unit that is not removed at the end of the time for which permission has been granted shall be deemed to be an illegal structure and may be removed by the Village immediately, without notice, and the costs and expenses thereof shall be certified to the Board of Trustees, which shall assess such costs and expenses against the property on which the temporary storage unit was located, to be collected and enforced in the same manner as real property taxes.
- G. Revocation. of permit If the applicant or supplier fails to comply with the requirements for the placement and use of temporary storage units, the Village Clerk shall revoke the permit. Upon revocation of the permit, the temporary storage unit shall be removed from the property within 24 hours.